

General Services Administration Multiple Award Schedule (MAS) 70 General Purpose Commercial Information Technology (IT) Equipment, Software & Services

Authorized Federal Supply Schedule Price List



Contractor:



6402 Arlington Blvd. 10th Floor
Falls Church, VA 22042
Phone: 703.525.4444
Fax: 703.525.2349
www.centechgroup.com

Contract POC:
Contract Administration: Kelly M. Davidson
Phone: 703.525.4444 ext. 6819
Fax: 703.525.2349

DUNS Number: 191341627
CAGE Code: OJLA1
TAX ID: 54-1468652

Business Size: Large

**CUSTOMER INFORMATION**

Special Item Numbers (SINs) Awarded	874-1, Consulting Services
Maximum Order	\$1,000,0000.00
Minimum Order	\$300.00
Geographic Coverage	Domestic and Overseas Delivery
Production Points and Statement Concerning Foreign Produced Items	Not Applicable
Discount from List Prices	Government Net Prices (discount already deducted).
Quantity Discounts	As Negotiated
Prompt Payment Terms	Net 30 Days
Purchase Card Use at Micro-Purchase	Acceptable
Purchase Card Use below Micro-Purchase	Acceptable
Foreign Items	Not Applicable
Time of Delivery	As Agreed Upon
F.O.B Point	Destination
Ordering Address	THE CENTECH GROUP, Inc. Attn: Contracts Department 6402 Arlington Boulevard 10 th Floor Falls Church, VA 22042
Ordering Procedures	For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA'S), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
Payment Address	THE CENTECH GROUP, Inc. Attn: Accounts Payable 6402 Arlington Boulevard 10 th Floor Falls Church, VA 22042
Warranty Provision	Contractor's standard commercial warranty
Export Packing Charges	Not Applicable
Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level)	Contact Contractor



Terms and conditions of rental, maintenance, and repair	Not Applicable
Terms and conditions of installation	Not Applicable
Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices	Not Applicable
Terms and conditions for any other services	Not Applicable
List of service and distribution points	Not Applicable
List of participating dealers	Not Applicable
Preventive maintenance	Not Applicable
Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):	Not Applicable
Data Universal Numbering System (DUNS) number	19-1341627
Notification regarding registration in Central Contractor Registration (CCR) database	Registered

SIN 874-1

June 13, 2005 through June 12, 2015

Labor Category	Off Site Hourly Rate	On Site Hourly Rate
Engagement Manager	\$200.00	\$162.15
Senior Manager	\$166.68	\$135.14
Senior Executive Consultant	\$127.77	\$103.60
Executive Consultant	\$105.54	\$85.58
Principal Consultant	\$94.46	\$76.59
Senior Consultant	\$83.33	\$67.57
Consultant	\$72.23	\$58.56
Senior Project Support Analyst	\$61.09	\$49.55
Project Support Analyst	\$49.98	\$40.53
Junior Project Support Analyst	\$38.90	\$31.54



THE CENTECH GROUP, Inc. (CENTECH) is a proven, successful program management firm specializing in information technology services for the federal government. Operating under the principles of Trust, Quality, Service and Value, CENTECH is ISO 9001:2000 certified and CMMI Maturity Level 3 appraised and our management approach has earned CENTECH a highly successful reputation and leadership position in program management and information technology services. The organization's technical capabilities include business operations support, engineering services, computer data center operations, help desk systems and services, training/knowledge transfer systems and services, logistics support systems and services, network and infrastructure services, program and acquisition management support services, security systems and services, software development and maintenance, systems engineering/technical assistance, test and evaluation services and Web solutions and services.

LABOR CATEGORIES AND QUALIFICATIONS

Engagement Manager

Minimum/General Experience: Ten years of general experience, eight years specific experience

Functional Responsibility: Responsible for managing multiple project engagements/tasks, interfacing with senior leadership and assuring the quality of overall programs. Create an environment that inspires and champions those who exceed desired results. Lead and integrate elements of complex projects to achieve desired results by setting strategically aligned goals. Responsible for oversight, coordination, and integration of multiple business improvement and enterprise transformation projects provided by the company or agency's direction. Assist the customer in determining schedules, in reviewing deliverables, and in participating in project reviews that look across the totality of the customers' programs. Sets project 'point-of-view' and overall approach to engagements and shapes senior management agendas to create and maintain an executive level momentum for change. Facilitate and lead team discussions and meetings.

Knowledge/Experience/Skills: Candidate must possess a strong background in business and management. Must have up-to-date knowledge of, and skills in, latest management techniques and practices. Must know process improvement strategies for difficult projects, business analysis methods and techniques, sophisticated consulting strategies and techniques, functional area test practices, organizational development and systems approaches to integrating total solutions. Guide the team to envision and achieve the desired results. Motivate the teams to meet time sensitive demands. Other areas of expertise may include business process reengineering, statistical process control, individual and organizational assessment and evaluation, process modeling and simulation, strategic and business planning, performance measurement, organizational development, change management, and the development of leadership/management skills. Must also possess strong facilitation and cross-functional team facilitation skills at the senior management level.

Minimum Education: Bachelor's degree



Senior Manager

Minimum/General Experience: Eight years of general experience, six years specific experience.

Functional Responsibility: Responsible for the overall performance of the task order such as formulating work standards; assigning contractor schedules and resources; reviewing performance, cost, and budget information; supervising contractor personnel; and communicating policies, purposes, and goals of the organization to subordinates. Builds and leads effective, energized teams. Ensures desired results by determining, implementing objectives and allocating appropriate resources. Interfaces with client sponsor on all aspects of the program. Leverages tools and techniques and methods from other projects.

Knowledge/Experience/Skills: Candidate must have a strong background in project management. Must have demonstrated ability to provide guidance and direction to staff and possess expertise in the management and control of funds and resources, establishing requirements and procedures for responding to statements of work for task/delivery orders, and preparing deliverables. Must lead and integrate elements of complex projects to achieve desired results by setting strategically aligned goals. Other areas of expertise may include business process reengineering, statistical process control, individual and organizational assessment and evaluation, process modeling and simulation, strategic and business planning, performance measurement, organizational development, change management, and the development of leadership/management skills. Must also possess strong facilitation and cross-functional team facilitation skills.

Minimum Education: Bachelor's degree

Senior Executive Consultant

Minimum/General Experience: Twelve years of general experience, ten years specific experience.

Functional Responsibility: Serve as a coach or mentor to the other team members on complex business improvement engagements. Recognized as an authority or expert on one or more business improvement subject areas, such as, but not limited to: change management, strategic and business planning, statistical process control, development of leadership/management skills, organizational design, benchmarking, survey analysis, training development, performance measurement, customer analysis, simulation methods and methodology, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Must know process improvement strategies for difficult projects, business analysis methods and techniques, sophisticated consulting strategies and techniques, functional area test practices, organizational development and systems approaches to integrating total solutions. Interfaces with senior and executive level client management. Experienced with large and complex management and organizational challenges.

Knowledge/Experience/Skills: Candidate must be notably fluent in the areas of business improvement, strategic business planning, management, and organizational techniques. Guide the team to envision and achieve the desired results. Demonstrate initiative to enhance and achieve results by setting strategically aligned goals. Must possess demonstrated ability and experience in management consulting and cross-team facilitation at the senior management level. Other areas of expertise may include business process reengineering, statistical process control, individual and organizational assessment and evaluation, process modeling and simulation, strategic and business



planning, performance measurement, organizational development, change management, and the development of leadership/-management skills. Must demonstrate the ability to provide guidance and direction to staff performing on consulting and facilitation engagements. Possess strong facilitation and cross-functional team facilitation skills at the senior management level.

Minimum Education: Bachelor's degree

Executive Consultant

Minimum/General Experience: Ten years of general experience, eight years specific experience.

Functional Responsibility: Serve as a coach or mentor to the other team members and be recognized as an authority on one or more business improvement subject areas, such as, but not limited to: change management, strategic and business planning, statistical process control, development of leadership/management skills, organizational design, benchmarking, survey analysis, training development, performance measurement, customer analysis, simulation methods and methodology, information management, process modeling and analysis, performance measurement, and Business Process Reengineering (BPR) methodologies. Must demonstrate strong process improvement strategies for difficult projects, business analysis methods and techniques, sophisticated consulting strategies and techniques, functional area test practices, organizational development and systems approaches to integrating total solutions.

Knowledge/Experience/Skills: Candidate must be notably fluent in the areas of business improvement, strategic business planning, management and organizational techniques. Must demonstrate the ability to provide guidance and direction to staff performing on consulting and facilitation engagements. Help shape senior management agendas, create and maintain executive level momentum for change, and be able to design and deliver powerful presentations and interventions. Must possess demonstrated ability and experience in management consulting and cross-team facilitation at the senior management level.

Minimum Education: Bachelor's degree

Principal Consultant

Minimum/General Experience: Eight years of general experience, six years specific experience.

Functional Responsibility: Responsible for applying business improvement and reengineering principles to organizational development and process modernization projects. Responsible for effectively transitioning existing project teams, and facilitating project teams in the accomplishment of project activities and objectives. Quickly identify client issues and likely solutions and approaches. Establish critical client relationships as credible thought-partners and key influencers. Leverage the collective knowledge and experience of CSC. Understand interrelationships and dynamics that affect performance, and select and use appropriate analysis, tools, and techniques. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer.

Knowledge/Experience/Skills: Candidate must possess strong facilitation, management consulting, training, and process reengineering or business improvement skills and the ability to effectively use applicable tools and techniques. Responsible for effectively transitioning existing project teams, and facilitating project teams in the accomplishment of project activities and objectives. Able to anticipate reactions to change and develop effective, creative solutions or responses, and guide the client while



managing their expectations. Skilled in areas such as, but not limited to, strategic and business planning, activity based costing, financial management analysis related to an improvement effort, methodology development, change management, organizational development, activity and data modeling, performance measurement, benchmarking, and identifying best practices. Must be able to lead in the facilitation of discussions and meetings with senior level customer staff. May provide guidance and training to other staff as required.

Minimum Education: Bachelor's degree

Senior Consultant

Minimum/General Experience: Six years of general experience, four years specific experience.

Functional Responsibility: Responsible for applying business improvement and reengineering principles to organizational development and process modernization projects. Responsible for assisting in effectively transitioning existing project teams, and facilitating project teams in the accomplishment of project activities and objectives. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer. Skilled in areas such as, but not limited to, methodology development, change management, organizational development, activity and data modeling, performance measurement, benchmarking and identifying best practices. Demonstrate creative "Out-of-the-box" thinking and display strong communication skills. Demonstrate action, implement concepts and seek meaningful results to problems. Assist or lead in the facilitation of discussions and meetings with customer staff.

Knowledge/Experience/Skills: Candidate must possess facilitation, management consulting training or business improvement skills and techniques. Skilled in areas such as, but not limited to, methodology development, change management, organizational development, activity and data modeling, individual and organizational assessments and evaluations, training to improve service or customer service, performance measurement, benchmarking and identifying best practices. Must proficiently use tools and techniques associated with business improvements. Must be able to assist or lead in the facilitation of discussions and meetings with customer staff. May provide guidance and training to Consultants as required.

Minimum Education: Bachelor's degree

Consultant

Minimum/General Experience: Four years of general experience, two years specific experience.

Functional Responsibility: Responsible for, or assisting with, applying business improvement and reengineering principles to organizational development and process modernization projects. Responsible for assisting in transitioning existing project teams, and facilitating project teams in the accomplishment of project activities and objectives. Understand the fundamental drivers of business performance. Interpret data to discern problems, identify opportunities, understand issues, and predict trends. Translate data into powerful displays that facilitate others' understanding. Provide group facilitation, interviewing, training, and additional forms of knowledge transfer.

Knowledge/Experience/Skills: Candidate must possess facilitation, management consulting, training, or business improvement skills and techniques. Skilled in areas such as, but not limited to, methodology development, change management, organizational development, activity and data modeling, performance measurement,



benchmarking and identifying best practices. Must be able to assist or lead in the facilitation of discussions and meetings with customer staff.

Minimum Education: Bachelor's degree

Financial Analyst

Minimum/General Experience: Four years of general experience, two years specific experience.

Functional Responsibility: This position supports the project manager and the management consulting, facilitation, training, and survey teams. Directs financial management and administrative activities, such as budgeting, manpower and resource planning, and financial reporting. Performs complex evaluations of existing procedures, processes, techniques, models, and/or systems related to management problems or contractual issues that would require a report or recommended solutions. Prepares and presents financial and contractual information to senior management. Works independently, with minimal supervision.

Knowledge/Experience/Skills: Candidate must possess experience in preparation and analysis of financial statements, development of complex project schedules and similar activities. Must be proficient in spreadsheet packages and have a basic knowledge of project management software tools. Must have knowledge of or experience in government contract management, cost accounting standards and Federal Acquisition Regulations (FARs).

Minimum Education: Bachelor's degree

Senior Support Analyst

Minimum/General Experience: Six years of general experience, three years specific experience.

Functional Responsibility: This position supports the management consulting, facilitation, training, and survey teams. Liaison for the staff when they are out of the office, and coordinates getting information/messages to them in a timely manner. Assists in preparing management plans, reports, and deliverables. Coordinates schedules to facilitate completion of tasks, training sessions, deliverables, Work Request reviews, briefings, electronic meetings, and surveys. Performs analysis, development, and review of program administrative operating procedures. May give guidance and direction to other support staff.

Knowledge/Experience/Skills: Candidate must be able to work independently with minimal supervision. Must be able to effectively use software packages such as MS Word, Excel, PowerPoint, and electronic mail. Must have demonstrated experience in providing administrative support in areas of office management, briefing and deliverable preparation, scheduling, meeting coordination, and copier and fax equipment use.

When participating in electronic meetings or surveys, the candidate must be able to support the facilitator and/or data modeler in preparing and conducting meetings and follow-up activities. Must be proficient in the use of the GroupWare software. Responsible for the cataloging, maintenance, and distribution of customer session data files. Must have knowledge of or experience in areas such as LAN servers, data modeling, and facilitation, and have previous experience as a technographer.

Minimum Education: Bachelor's degree



Project Support Analyst

Minimum/General Experience: Four years of general experience, two years specific experience.

Functional Responsibility: This position supports the management consulting, facilitation, training, and survey teams. Liaison for the staff when they are out of the office, and coordinates getting information/messages to them in a timely manner. Assists in preparing management plans, reports, and deliverables. Coordinates schedules to facilitate completion of tasks, training sessions, deliverables, Work Request reviews, briefings, electronic meetings, and surveys. Performs analysis, development, and review of program administrative operating procedures. May give guidance and direction to other support staff.

Knowledge/Experience/Skills: Candidate must be able to work independently with minimal supervision. Must be able to effectively use software packages such as MS Word, Excel, PowerPoint, and electronic mail. Must have demonstrated experience in providing administrative support in areas of office management, briefing and deliverable preparation, scheduling, meeting coordination, and copier and fax equipment use.

When participating in electronic meetings or surveys, the candidate must be able to support the facilitator and/or data modeler in preparing and conducting meetings and follow-up activities. Must be proficient in the use of the GroupWare software. Responsible for the cataloging, maintenance, and distribution of customer session data files. Must have knowledge of or experience in areas such as LAN servers, data modeling, and facilitation, and have previous experience as a technographer.

Minimum Education: Bachelor's degree

Junior Project Support Analyst

Minimum/General Experience: Two years of general experience.

Functional Responsibility: This position supports the management consulting, facilitation, training, and survey teams. Assists in preparing management plans, reports, and deliverables. Assists in coordinating schedules to facilitate completion of tasks, training sessions, deliverables, Work Request reviews, briefings, electronic meetings, and surveys. May perform analysis, development, and review of program administrative operating procedures. Orders materials and supplies for consulting, training, facilitation, and survey engagements.

Knowledge/Experience/Skills: Candidate must be able to work fairly independently with minimal supervision. Must be able to use software packages such as MS Word, Excel, PowerPoint, and electronic mail effectively. Must have demonstrated experience in providing administrative support in areas of office management, briefing and deliverable preparation, scheduling, meeting coordination, and copier and fax equipment use. Assist technographer and facilitator during electronic meetings and surveys, and assist in the completion of the related follow-up activities. Must have general knowledge of, or experience in LAN servers and facilitation.

Minimum Education: High School diploma